



SPECIAL EVENTS LIABILITY INSURANCE APPLICATION

Notification of an event must reach DISC **no less than 48 hours in advance** to obtain coverage.

LIMITS OF LIABILITY

\$1,000,000 combined single limit per occurrence (Host liquor liability included)

↓ LOCATION TO BE INSURED ↓

DISC Location Number _____ **PLEASE PRINT & COMPLETE ALL SECTIONS**

Name of Parish, School, or Institution _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone _____ Pastor/Administrator _____

↓ APPLICANT ↓

Name of Party _____

Requesting Coverage _____

Address _____

City _____ State _____ Zip Code _____

Contact Person _____

Home Telephone _____ Daytime Telephone _____

↓ NON-DIOCESAN / NON-PARISH EVENT INSURED ↓

Date _____ Time of Event: from _____ until _____

Type of Event (reception, banquet, shower, etc.) _____

***Athletic events are NOT covered.**

Are you bringing any equipment onto the site? _____ No _____ Yes*

***If yes, please describe in detail on the back of this form.**

Approximate Number of Participants _____ Is food being served? _____ No _____ Yes

Are alcoholic beverages, including beer or wine, being served? _____ No _____ Yes*

***If yes, are you charging admission?** _____ No _____ Yes

NOTE: The SELLING of any alcoholic beverage at your event is STRICTLY PROHIBITED!!

The Ohio Department of Liquor Control allows only non-profit charitable institutions to obtain a temporary beer/wine/liquor permit for events where such alcoholic beverages are sold. Under the law, a permit is required for anyone selling alcoholic beverages; selling is defined to include any form of remuneration for alcoholic beverages, including where such beverages are provided as part of an admission ticket price.

The insurance being applied for by this application DOES NOT cover liquor liability at any event open to the public or at any event where alcoholic beverages are SOLD!

Premium: \$100 (One calendar day/ twenty-four hours)

Please make checks payable to: "Diocesan Insurance Service Committee" or "DISC"

Complete form and mail along with payment to:

Diocesan Insurance Service Committee
1100 Chester Avenue, Suite 300 • Cleveland, Ohio 44115-1404
Phone: 216-621-7183